

Dated: 07-06-2021

Dear Shareholder,

Notice Requiring Conversion of Physical Shares into Book-Entry-Form

In accordance with the provisions of Section 72 of the Companies Act, 2017 and subsequent directive received from the Securities & Exchange Commission of Pakistan on the subject, vide letter No. CDD/ED/MISC./ 2016-639-640 dated 26-03-2021 the Company hereby requests you to **Convert Physical Shares available with you into Book-Entry-Form** through Investor Accounts Services of Central Depository Company or any Participant/TRE Certificate-holder of the Pakistan Stock Exchange Limited.

Please be informed that holding shares in Book-Entry-Form has a number of benefits not only for you and the Company but also for the capital market as well. Procedure for conversion of your physical shares into Book-Entry-Form is given at the reverse of this Notice for your reference.

Electronic Credit Bank Mandate (Mandatory under the Companies Act, 2017)

Further, in accordance with the provisions of **Section 242 of the Companies Act, 2017**, it is mandatory for a listed company to pay cash dividend to its shareholders **only** through electronic mode by remitting directly into the bank account designated by the entitled shareholders ("the Bank Account"). Therefore shareholders are required to fill out and submit the below Electronic Credit Mandate Form to the Registrar.

If you have already provided your International Bank Account Number, please check its accuracy by reference to particulars noted below. In case of any error or where bank account already recorded is not comprised of exactly 24 digits, then please complete the form below and send it to the Registrar **M/s C & K Management Associates (Pvt.) Ltd.** 404, Trade Tower, Abdullah Haroon Road, Near Metropole Hotel, Karachi-75530, Phone No.(021)35687839 and 35685930, Email: cnk_management@hotmail.com, **alongwith a copy of your valid CNIC** for recording in Members Register.

Bank details (if recorded):

IBAN NO:

Yours faithfully,



Company Secretary
M. Yasin Mughal

SHAREHOLDERS'S SECTION: ELECTRONIC CREDIT MANDATE FORM

I hereby communicate to receive my future dividends directly in my Bank Account as per detailed below:

Name of shareholder	
Folio No.	
CNIC No./Passport No./NTN No.	
Mobile number of shareholder	
Landline number of shareholder	
Email address of shareholder	
Title of Bank Account (Must match with name of principal shareholder)	
International Bank Account Number (IBAN) – (24 digits)	P K
Name of Bank	
Bank branch name & mailing address	

It is stated that the above particulars given by me are correct and to the best of my knowledge; I shall keep the Company informed in case of any changes in the said particulars in future.

Shareholder's Signature